

Dear Parents/Guardians and Students,

Welcome to Freshman Communication Arts! This class involves grammar, literature, speaking, and writing skills. This is an important class as grammar, reading, and writing are assessed on the state WASL test next year (10th grade) as a requirement to meet state standards and graduate from a Washington state high school. If a student does not meet the class requirements with a passing grade, the student will need to retake the required class.

Requirements and Expectations

Responsibility - You are responsible for your actions and words. Come to class prepared and with a good attitude. Be prepared to ask and answer questions, along with having your assignment completed. You are responsible for the outcome of this class and your grade.

Respect - Use kind words, stay quiet when others are speaking or when directed to work quietly, and recognize everyone's perspective. Raise your hand to speak and do not interrupt someone while they are speaking.

Ready - Be on time to class. During class, pay attention and be on task. This will help you learn and get a better grade. Come to class with all your needed material and study ahead of time for exams.

Behavior – Because education is first and foremost the reason we are here, any student who interferes with the education of his/her classmates will be removed from class and may not return until an administrative and/or parent conference takes place.

Interference includes but not limited to:

- Not following reasonable directions
- Interrupting/socializing while teacher instructs
- Disrupting during work time and tests
- Creating “drama” and not minding his/her own business
- Being rude and disrespectful to anyone

Grading - Tests are weighted at 80% and homework assignments are weighted at 20% of the grade. Some tests can be retaken within a week; others cannot. When a test is retaken, it will not be the same test. Students will be required to complete remedial assignments or be tutored on the test material before a retake is possible. Remedial assignments may include rewriting sentences or vocabulary definitions, rewriting notes or comprehension questions, summaries, or additional practice assignments. Three main reasons students do not pass exams are because they are not comprehending the material, not doing pre-test assignments, or studying. If a student cheats on an exam or assignment, the student/students involved will not receive credit for that assignment. It will be a zero in the gradebook and their parents will be notified.

Assignments are due the following day unless otherwise stated by the teacher and in the agenda. There will be no late assignments. Missed assignments are made up after school on their due date only. If a student is absent, there is a school policy of two days for each day the student is absent. All IEP and 504 requirements will be honored.

On-line Grades – Grades can be easily checked on-line. The registrar will provide you with a password to access the grade book. This is a great tool for parents and students alike.

If you have any concerns or questions, you can reach us by phone or e-mail.

Mrs. Schwery
cschwery@bethelsd.org
683-7618

Mrs. Galligan
mgalligan@bethelsd.org
683 -7644

Please sign the signature and return slip below.

Student name (printed): _____

Parent name (printed): _____

Parent signature: _____